



eco
hosting.net

INSTRUCTIONS FOR USERS

Project: 2020-1-FR01-KA204-080534

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of the European Union



Tavola dei Contenuti

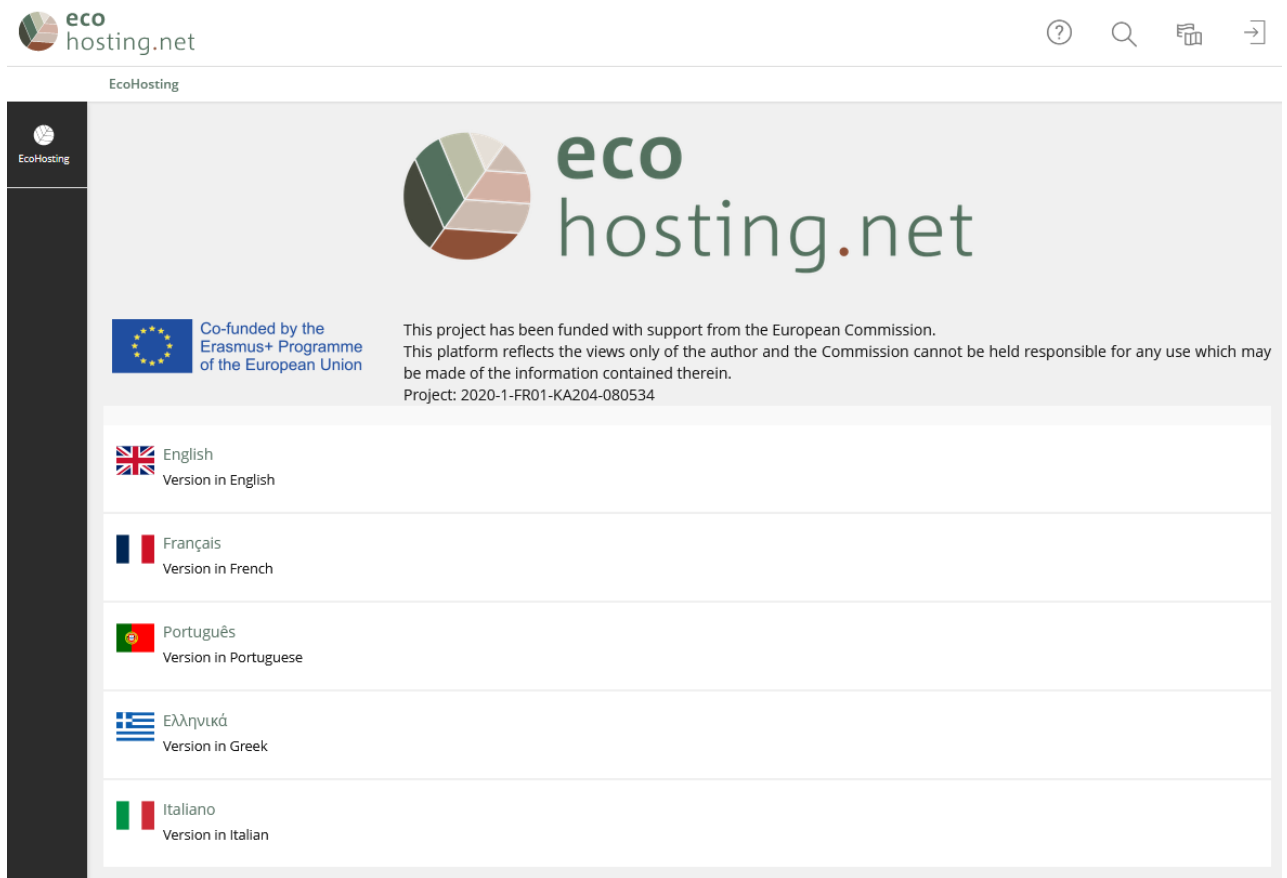
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1 Benvenuti al Corso di EcoHosting.net!

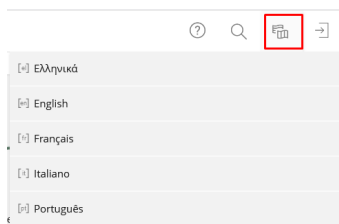
URL: eform.ecohostingnet.eu

1.1 Home Page



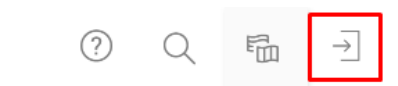
The screenshot shows the EcoHosting.net home page. At the top left is the logo and name 'eco hosting.net'. To the right are icons for help, search, and navigation. Below the header, there is a large banner with the 'eco hosting.net' logo. To the left of the banner is the European Union flag and text: 'Co-funded by the Erasmus+ Programme of the European Union'. To the right is a disclaimer: 'This project has been funded with support from the European Commission. This platform reflects the views only of the author and the Commission cannot be held responsible for any use which may be made of the information contained therein. Project: 2020-1-FR01-KA204-080534'. Below the banner is a list of language options, each with a flag and the text 'Version in [language]': English, Français, Português, Ελληνικά, and Italiano.

1.1.1 Scegli la lingua



The screenshot shows a language selection menu. At the top are icons for help, search, and navigation. Below are five language options, each with a flag and the text 'Version in [language]': Ελληνικά, English, Français, Italiano, and Português.

1.1.2 Accedi alla piattaforma



The screenshot shows a navigation bar with four icons: help, search, and a navigation icon (a square with an arrow pointing right), which is highlighted with a red box.

1.2 Creare un nuovo account

Login

Username *

Password *

* Required

[New Account Registration](#) [Public Area](#) [Forgot your password?](#) [Forgot your username?](#)

[Terms of Service](#)

Login data

Username *

Password *

Retype Password

Allowed chars: A-Z a-z 0-9 _+?=@!\$%&~/:
 The password must have at least a size of 8 characters.
 The password must contain characters and numbers.
 The password must contain at least 1 capital letters.
 The password must contain at least 1 lower case letters.

Personal Data

First Name *

Last Name *

Salutation * No salutation desired
 Ms./Mrs.
 Mr.

Contact Information

Country *

E-Mail *

Retype E-Mail

Other

I am a: *

Settings

Language

Terms of Service

User agreement and privacy policy

All data is collected inline with the requirements of the GDPR.

On Registration/Sign-Up you provide the following information: First Name, Last Name, Gender, Country and E-Mail.

We process different forms of personal data like: time when logged in and logged out, training evaluation data, contributions to discussion forums and chat, submitted papers, messages exchanged with the trainer, responses to training evaluation questionnaires and other submitted content in the platform.


We process data only for the purpose of pilot actions or extract statistical data (anonymized) in terms of the scope of the project, and legal purposes.

At any time while we are in possession of, or processing, your personal data, you have the following rights: right of access to the information; right to correct data; right to erasure; right to restriction on processing of data.

By registering on the platform you agree with this policy.

If you have any questions you can contact us.

Accept Terms of Service? *

User Verification * 

Please type in the letters and characters of the image.

* Required

Welcome,
 You successfully submitted an account request. You will receive a confirmation e-mail in the next minutes.
 Please confirm your registration by clicking the confirmation link in this mail. You will be redirected to the login screen after 20 seconds.

La piattaforma invia un'e-mail di conferma automatica. È necessario confermare la registrazione facendo clic sul link di conferma.
 Suggerimento: controllate lo spam se non vedete la conferma automatica nella vostra casella e-mail.

1.2.1 Hai dimenticato la tua password?

Enter a username and the associated e-mail address in the fields shown below. Will send a message to that e-mail address. The message contains an address for a web page, where you can enter a new password for the user account. In case you are unable to assign a password to your user account using this form, contact your course administration or send an e-mail to eform@ecohostingnet.eu.

Password Assistance

Username *

E-Mail *

* Required

Submit

1.2.2 Hai scordato il tuo nome utente?

Please enter an e-mail address and submit the form. Will send an e-mail to that address. The e-mail contains all user names which have registered this e-mail address. Choose a suitable username and use the password service to retrieve a new password. If you do not retrieve any e-mail by this service please contact your course admin or eform@ecohostingnet.eu.

E-Mail *

* Required

Submit

1.2.3 Termini di servizio

User agreement and privacy policy

All data is collected inline with the requirements of the GDPR.

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We process different forms of personal data like: time when logged in and logged out, training evaluation data, contributions to discussion forums and chat, submitted papers, messages exchanged with the trainer, responses to training evaluation questionnaires and other submitted content in the platform.

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At any time while we are in possession of, or processing, your personal data, you have the following rights: right of access to the information; right to correct data; right to erasure; right to restriction on processing of data.

By registering on the platform you agree with this policy.

If you have any questions you can contact us.

1.3 Primo accesso alla piattaforma

1.3.1 Link di conferma

Hello,

to activate your account and confirm ownership of this e-mail address, click the link below:
https://eform.ecohostingnet.eu/confirmReg.php?client_id=ecohost&ri=039cd7823c

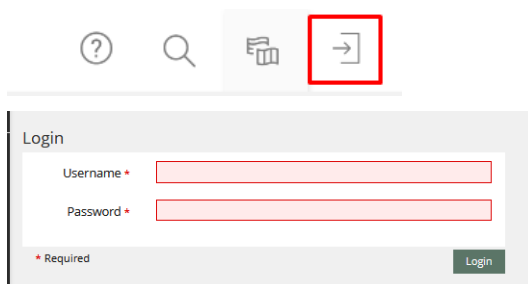
The link will only be good for 30 Minutes, after that you will have to try again from the beginning.

If this e-mail means nothing to you, then it is possible that somebody else has entered your e-mail address either deliberately or accidentally, so please ignore this e-mail.



Your user account has been activated.

1.3.2 Login

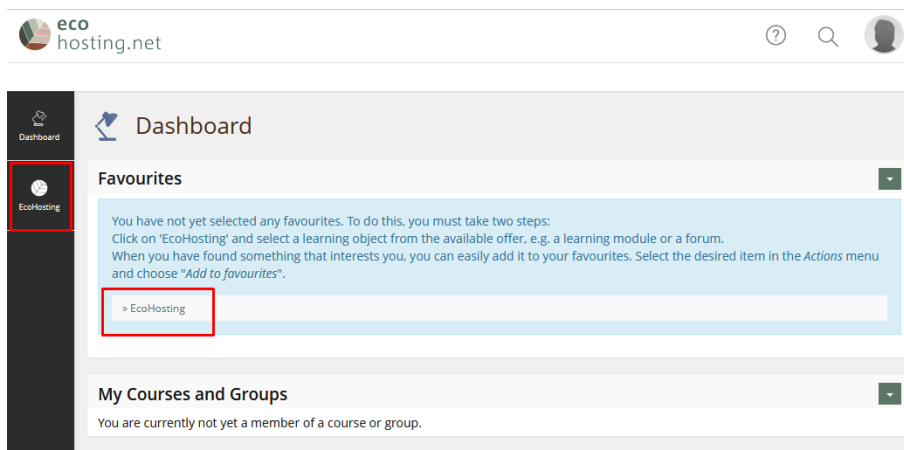


The image shows a navigation bar with four icons: a question mark, a magnifying glass, a document with a checkmark, and a right-pointing arrow. The arrow icon is highlighted with a red box. Below the navigation bar is a login form with the following elements:

- Username *
- Password *
- * Required
- Login button

Enter your username and password.

1.3.3 Dashboard



The image shows the dashboard of the platform. The top navigation bar includes the logo, a question mark, a magnifying glass, and a user profile icon. The main content area is divided into sections:

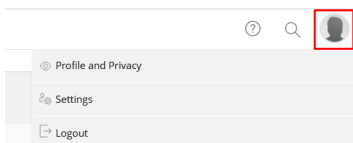
- Dashboard**: A blue header with a home icon.
- Favourites**: A section with a blue background and a dropdown arrow. It contains a message: "You have not yet selected any favourites. To do this, you must take two steps: Click on 'EcoHosting' and select a learning object from the available offer, e.g. a learning module or a forum. When you have found something that interests you, you can easily add it to your favourites. Select the desired item in the Actions menu and choose 'Add to favourites'." Below the message is a list item: "» EcoHosting", which is highlighted with a red box.
- My Courses and Groups**: A section with a grey background and a dropdown arrow. It contains the message: "You are currently not yet a member of a course or group."

La prima volta che si effettua il login, non ci saranno "link". Quando si clicca su "EcoHosting", si accede alla homepage.

È come un'area di lavoro di un PC in cui è possibile aggiungere e gestire i collegamenti alle risorse disponibili sulla piattaforma.

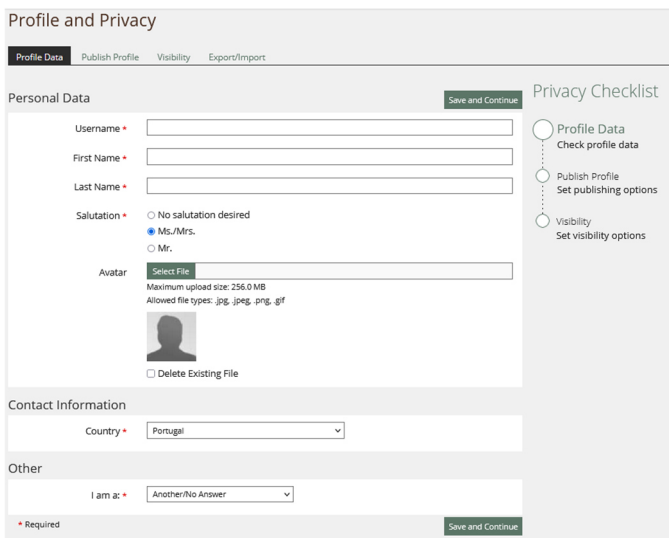
2 Piattaforma

2.1 Profilo e impostazioni

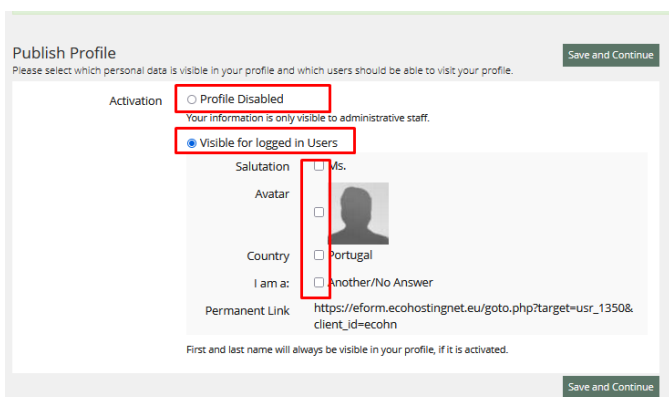


È possibile creare il proprio profilo e decidere se farlo vedere o meno agli altri utenti.

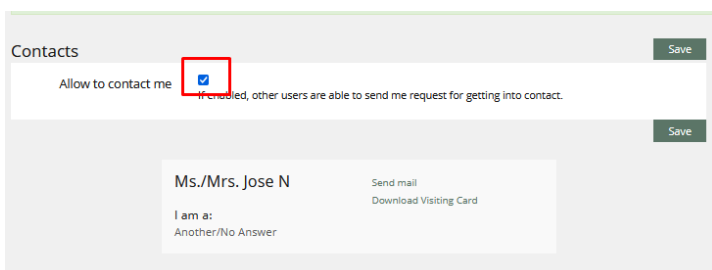
2.1.1 Profilo e Privacy



Consente di inserire/modificare le informazioni personali.



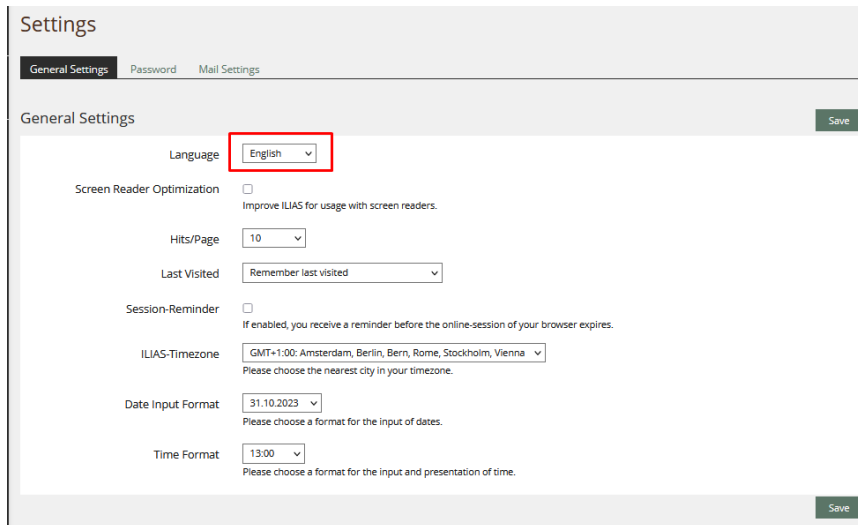
Impostare se il proprio profilo è visibile agli altri utenti e selezionare quali informazioni sono visibili.



Vedere come gli altri utenti vedono il vostro profilo e stabilire se possono contattarvi.

2.1.2 Impostazioni

2.1.2.1 Impostazioni Generali



Settings

General Settings Password Mail Settings

General Settings Save

Language English

Screen Reader Optimization
Improve ILIAS for usage with screen readers.

Hits/Page 10

Last Visited Remember last visited

Session-Reminder
If enabled, you receive a reminder before the online-session of your browser expires.

ILIAS-Timezone GMT+1:00: Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna
Please choose the nearest city in your timezone.

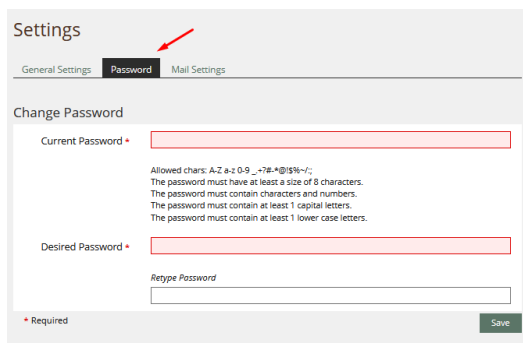
Date Input Format 31.10.2023
Please choose a format for the input of dates.

Time Format 13:00
Please choose a format for the input and presentation of time.

Save

Qui è possibile scegliere la lingua, il fuso orario, ecc.

2.1.2.2 Password



Settings

General Settings **Password** Mail Settings

Change Password

Current Password *

Desired Password *

Retype Password

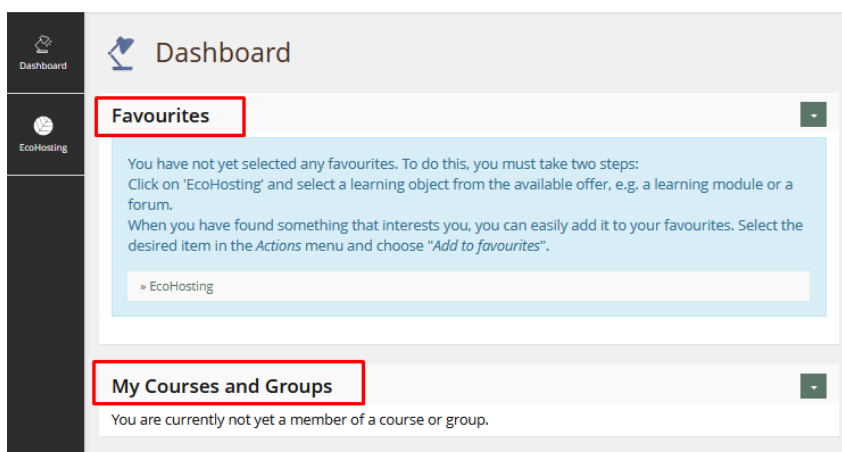
Allowed chars: A-Z a-z 0-9 _-7#*!@!\$%~&~!;
The password must have at least a size of 8 characters.
The password must contain characters and numbers.
The password must contain at least 1 capital letters.
The password must contain at least 1 lower case letters.

* Required Save

Qui è possibile modificare la password.

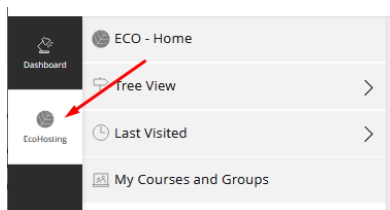
2.2 “Strumenti”

2.2.1 Dashboard

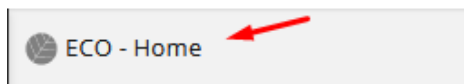


È come un'area di lavoro di un PC, dove è possibile aggiungere e gestire i collegamenti alle risorse disponibili sulla piattaforma.

2.2.2 EcoHosting

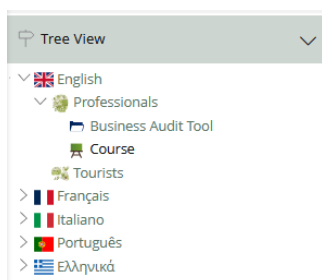


2.2.2.1 EcoHosting - Home



Torna all'homepage.

2.2.2.2 Visualizzazione ad albero



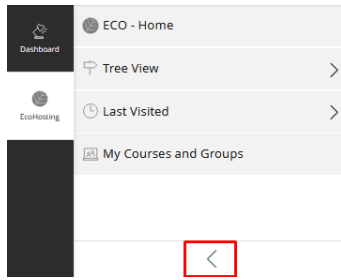
Sfogliare i contenuti in modo gerarchico.

2.2.2.3 Ultima visita



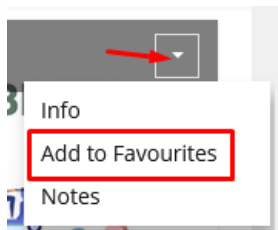
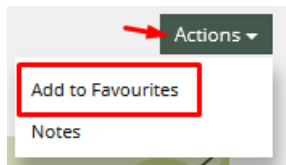
Elenco degli ultimi contenuti visualizzati.

2.2.2.4 Chiudi




Chiudi il “menu”.

2.2.3 Aggiungi ai preferiti



3 EcoHosting.net corsi

 English
Version in English


 Français
Version in French

 Português
Version in Portuguese

 Ελληνικά
Version in Greek

 Italiano
Version in Italian

I contenuti dei corsi sono disponibili in inglese, francese, portoghese, greco e italiano.






**Welcome to the
Eco-Hosting Project
Training Platform**

This platform aims to promote environmentally friendly behaviour when you manage or use tourist accommodation in natural or rural areas.

It deals with various themes (water management, waste management, energy management, etc.) and offers concrete examples, proposals for action and, in some cases, videos to enable you to engage in an environmental management process.

In order to start your training course, please choose one of the two following proposals

You need to create an account first

INSTRUCTIONS	TOURISTS	PROFESSIONALS
		

Sono previsti due corsi, con due voci: una per visitatori e turisti, l'altra per responsabili di strutture alberghiere e turistiche.

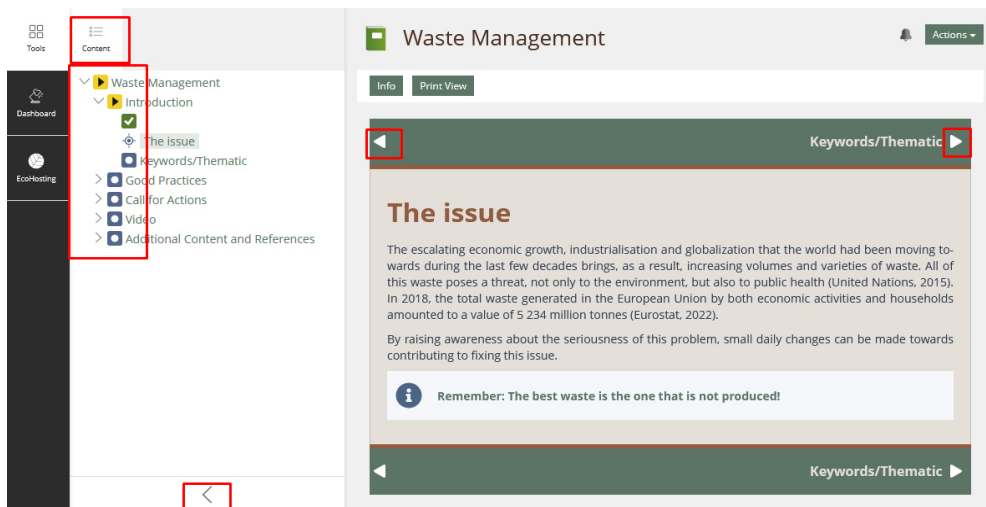
Scegliete il contenuto a cui volete accedere: "Turisti" o "Professionisti"

3.1 Turisti



Choose the topic you wish to learn about.

3.1.1 “Argomenti”



3.1.1.1 Navigare nella Pagine



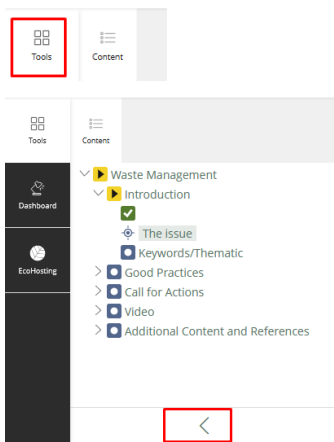
3.1.1.2 Non letti



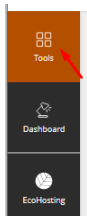
3.1.1.3 Già letti



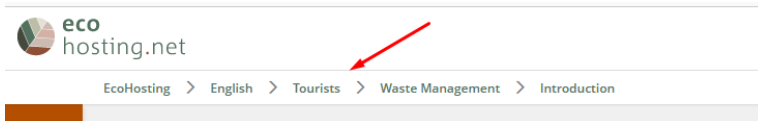
3.1.1.4 Chiudi il “Menu”



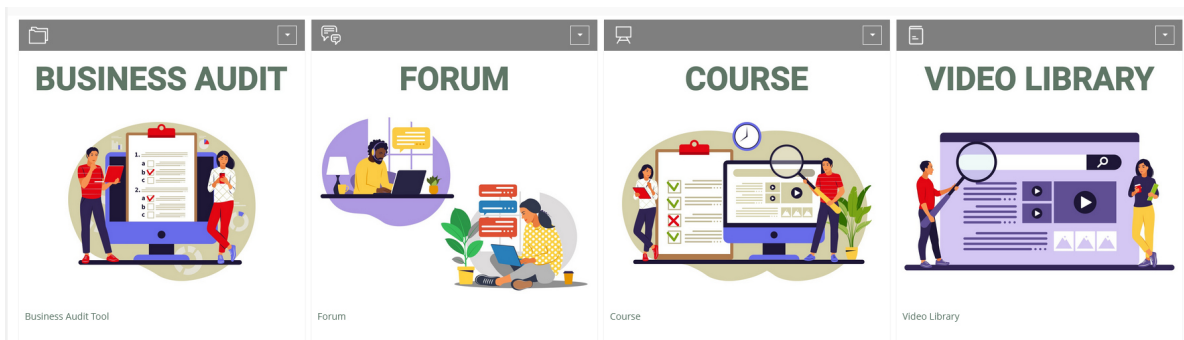
3.1.1.5 Apri il “Menu”



3.1.1.6 Indietro alla pagina principale “Turisti”

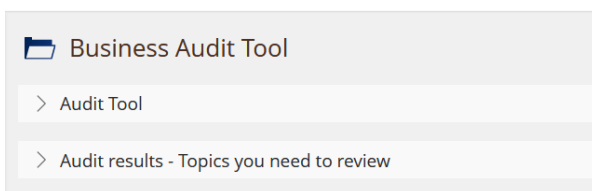


3.2 Professionisti



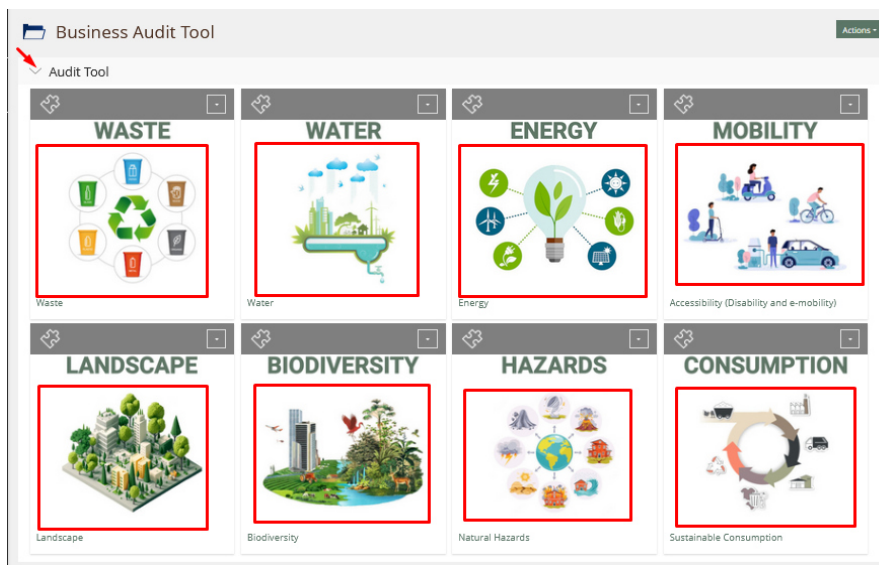
1. Fate un'autoanalisi per verificare dove dovete ancora migliorare le vostre prestazioni (solo se siete proprietari o dirigenti).
2. Esaminate il modulo
3. Condividete con gli altri nel Forum
4. Verificate le vostre nuove conoscenze e i vostri progressi

3.2.1 Business, strumento di Audit

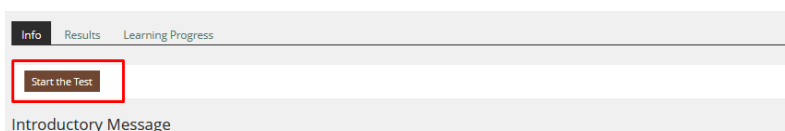


Strumento di valutazione iniziale di conoscenza e competenza per determinare i percorsi di apprendimento individuali.

3.2.1.1 Scegli l'argomento



3.2.1.2 Inizia

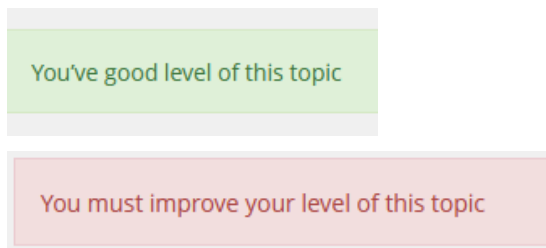


3.2.1.3 Domande

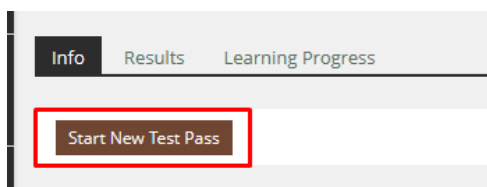


È possibile: passare alla domanda successiva; passare alla domanda precedente; sospendere il test per finirlo più tardi; oppure terminare il test.

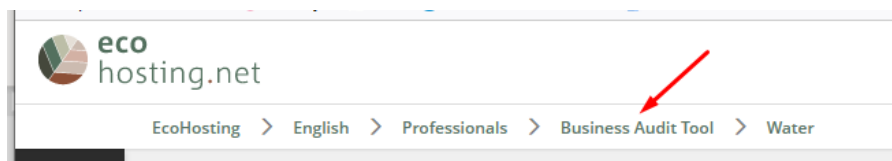
3.2.1.4 Risultati



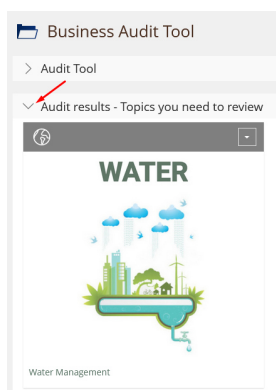
3.2.1.5 Ripeti il test



3.2.1.6 Indietro verso la pagina "Business Audit Tool"

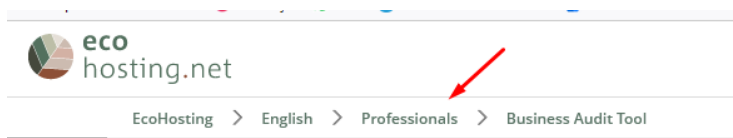


3.2.1.7 Risultati dell'Audit

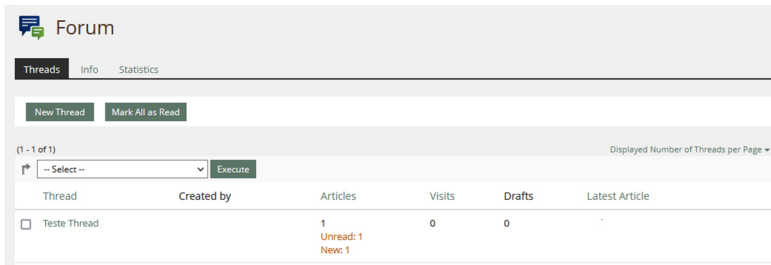


I "Risultati dell'audit" riprendono gli argomenti da svolgere.

3.2.1.8 Indietro alla pagina "Professionisti"



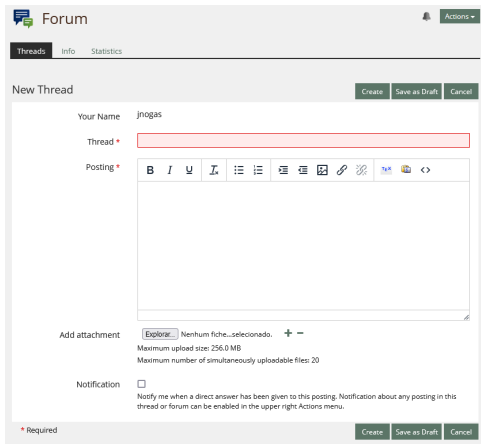
3.2.2 Forum



The screenshot shows the 'Forum' interface with tabs for 'Threads', 'Info', and 'Statistics'. Below the tabs are buttons for 'New Thread' and 'Mark All as Read'. A dropdown menu shows '(1 - 1 of 1)' and 'Displayed Number of Threads per Page'. Below this is a table with columns: Thread, Created by, Articles, Visits, Drafts, and Latest Article. One thread is listed: 'Teste Thread' with 1 article, 0 visits, 0 drafts, and 1 unread post.

Thread	Created by	Articles	Visits	Drafts	Latest Article
<input type="checkbox"/> Teste Thread		1 Unread: 1 New: 1	0	0	

3.2.2.1 Nuovo Thread/Argomento



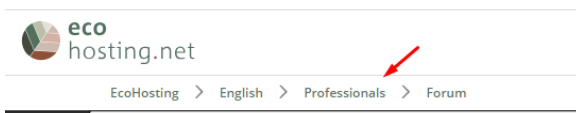
The screenshot shows the 'New Thread' form. It includes fields for 'Your Name' (jngas), 'Thread' (required), and 'Posting' (with a rich text editor). There are also options for 'Add attachment' and 'Notification'. Buttons for 'Create', 'Save as Draft', and 'Cancel' are visible at the top and bottom.

3.2.2.2 Rispondi/Modifica Thread



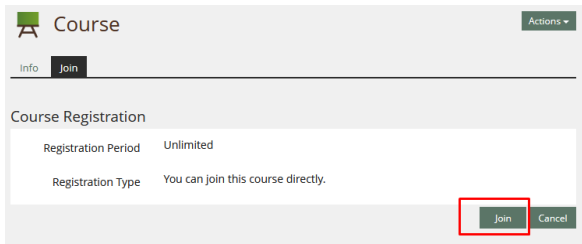
The screenshot shows a thread titled 'Thread "Teste Thread"'. It features a navigation bar with 'Add Posting', 'By Reply', 'By Date', and 'Latest postings at the top of'. A post by 'Teste Thread' is highlighted in yellow, with a 'Reply' button highlighted in a red box. At the bottom, there is an 'Add Posting' button and a 'Top of page' button.

3.2.2.3 Indietro alla pagina "Professionisti"

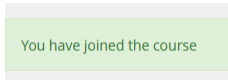


The screenshot shows the breadcrumb navigation path: 'EcoHosting > English > Professionals > Forum'. A red arrow points to the 'Professionals' link.

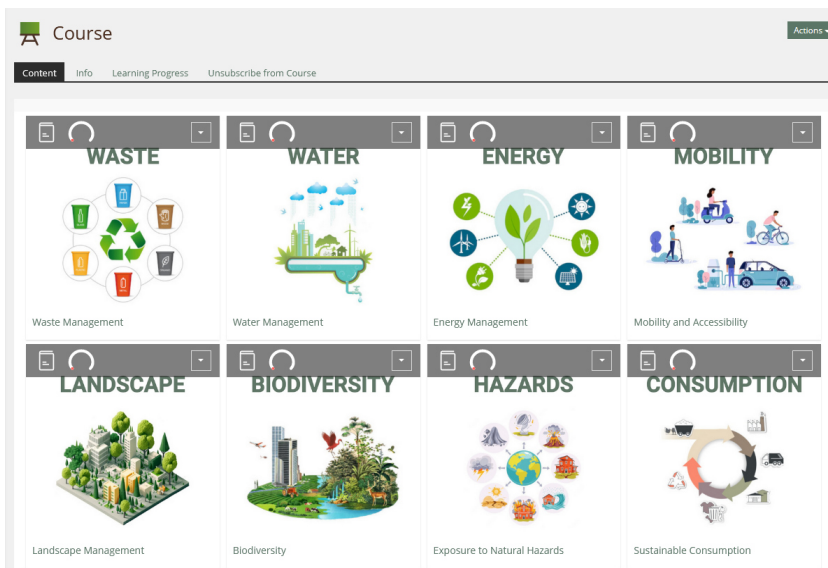
3.2.3 Corso Professionisti



È necessario "isciversi" al corso.



3.2.3.1 "Argomenti"



Scegliere l'"argomento" e leggere i contenuti

3.2.3.2 Non iniziato/finito



3.2.3.3 Navigare tra le pagine



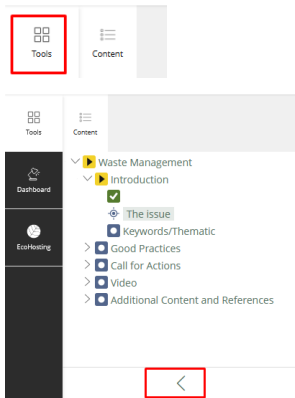
3.2.3.4 Non letto



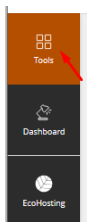
3.2.3.5 Già letto



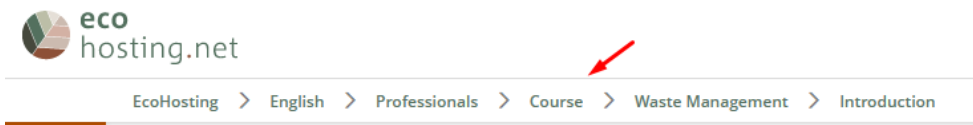
3.2.3.6 Chiudi il "Menu"



3.2.3.7 Apri il "Menu"



3.2.3.8 Indietro alla pagine "Corso"



3.2.3.9 Completato (tutti le pagine sono state lette)

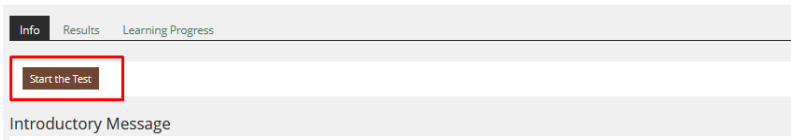


3.2.3.10 Auto-Valutazione finale



Quando tutti gli argomenti sono stati letti, è disponibile l'"Autovalutazione finale".

3.2.3.11 Inizia

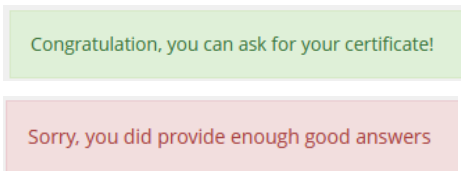


3.2.3.12 Domande

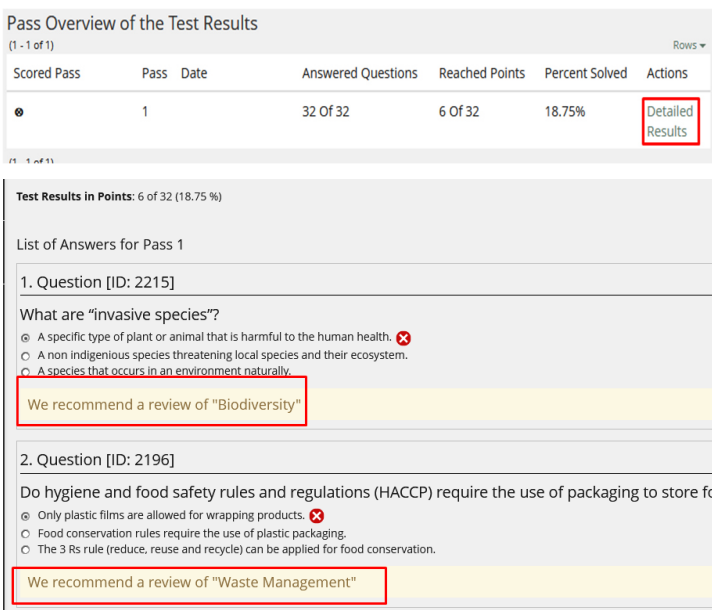


È possibile: passare alla domanda successiva; passare alla domanda precedente; sospendere il test per terminarlo più tardi; terminare il test.

3.2.3.13 Risultati



3.2.3.14 Risultati dettagliati



Scored Pass	Pass	Date	Answered Questions	Reached Points	Percent Solved	Actions
1	1		32 Of 32	6 Of 32	18.75%	Detailed Results

Test Results in Points: 6 of 32 (18.75 %)

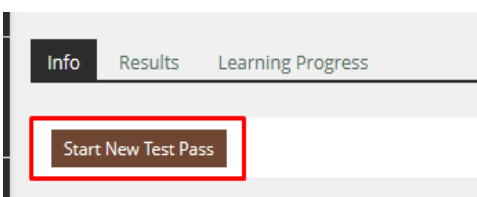
List of Answers for Pass 1

1. Question [ID: 2215]
 What are "invasive species"?
 A specific type of plant or animal that is harmful to the human health. ❌
 A non indigenous species threatening local species and their ecosystem.
 A species that occurs in an environment naturally.
 We recommend a review of "Biodiversity"

2. Question [ID: 2196]
 Do hygiene and food safety rules and regulations (HACCP) require the use of packaging to store food?
 Only plastic films are allowed for wrapping products. ❌
 Food conservation rules require the use of plastic packaging.
 The 3 Rs rule (reduce, reuse and recycle) can be applied for food conservation.
 We recommend a review of "Waste Management"

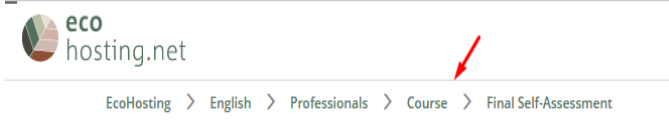
È possibile visualizzare le informazioni dettagliate delle risposte su "Risultati dettagliati".

3.2.3.15 Ripeti

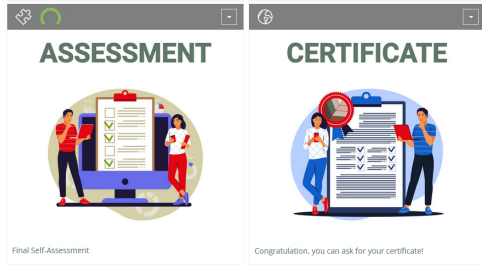


L'utente ha a disposizione 2 tentativi

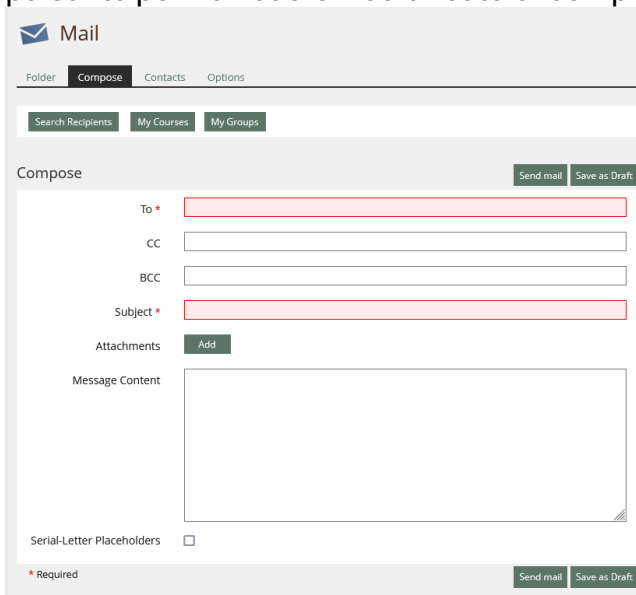
3.2.3.16 Indietro alla pagina “Corso”



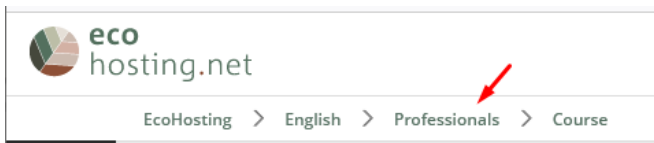
3.2.3.17 Certificato di completamento



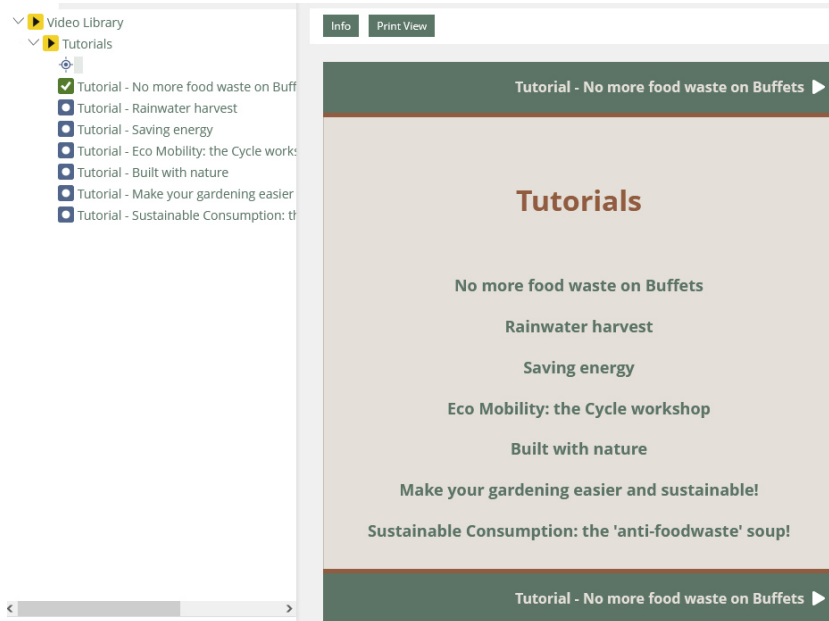
Se si ottiene un numero sufficiente di risposte corrette, sarà disponibile un pulsante per richiedere il certificato di completamento.



3.2.3.18 Indietro alla pagina “Professionisti”



3.2.4 Libreria video



La videoteca raccoglie tutte le esercitazioni fornite dal corso.

3.2.4.1 Indietro alla pagina “Professionisti”

